



# Trade Compliance Policy

MONA

## INTRODUCTION:

Our company is committed to complying with all applicable laws and regulations relating to international trade, including export controls, sanctions, and anti-boycott laws. This policy sets out our commitment to trade compliance and provides a framework for our employees to act with integrity and professionalism in all our international trade activities.

### 1. General Principles:

1.1 Our employees must comply with all applicable laws and regulations relating to international trade, including export controls, sanctions, and anti-boycott laws.

1.2 We will not engage in any activity that could violate international trade laws or contribute to illegal or unethical practices.

1.3 We will ensure that our employees are trained on this trade compliance policy and our policies and procedures relating to international trade.

### 2. Export Controls:

2.1 Our employees must comply with all applicable export control laws and regulations, including those of the United States, European Union, and other relevant jurisdictions.

2.2 We will conduct appropriate due diligence on our customers, suppliers, and other business partners to ensure compliance with applicable export control laws and regulations.

2.3 Our employees must obtain the necessary export licenses or other authorizations before exporting any goods or technology subject to export controls.

### 3. Sanctions:

3.1 Our employees must comply with all applicable sanction's laws and regulations, including those of the United States, European Union, and other relevant jurisdictions.

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3.2 We will conduct appropriate due diligence on our customers, suppliers, and other business partners to ensure compliance with applicable sanctions laws and regulations.

3.3 Our employees must obtain the necessary licenses or other authorizations before engaging in any transactions with sanctioned countries, entities, or individuals.

#### 4. Anti-Boycott Laws:

4.1 Our employees must comply with all applicable anti-boycott laws and regulations, including those of the United States, European Union, and other relevant jurisdictions.

4.2 We will not participate in any activity that supports or furthers any foreign boycott that is not sanctioned by the U.S. government.

4.3 Our employees must report any requests to participate in an unsanctioned foreign boycott to the company's legal department or another designated point of contact.

#### 5. Reporting and Investigation:

5.1 Our employees must report any suspected or actual violations of this trade compliance policy to their manager, the company's legal department, or another designated point of contact.

5.2 We will investigate all reported incidents of trade compliance violations promptly, thoroughly, and impartially.

5.3 We will take appropriate action against any employee who violates this trade compliance policy, up to and including termination of employment.

## CONCLUSION:

Our company is committed to complying with all applicable laws and regulations relating to international trade. We believe that trade compliance is essential to maintaining the trust and confidence of our customers, suppliers, and other stakeholders. This trade compliance policy sets out our commitment to trade compliance and provides a framework for our employees to act with integrity and professionalism in all our international trade activities.